

**28.1 POLICY**

Peri Institute of Technology (PERIIT) conducts extension and outreach programmes on a regular basis. This policy guides the execution of outreach activities conducted by the National Service Scheme (NSS), various clubs, and departments within the college, aiming to create a significant impact on societal well-being and development.

**28.2. POLICY REQUIREMENTS**

**Planning and Coordination:** An Extension and Outreach Committee shall oversee the planning, coordination, and implementation of outreach activities, ensuring alignment with the college's mission and community needs.

**Program Design and Delivery:** Programs shall be designed to address specific areas of community development, including education, health, environment, and social welfare. Activities should promote volunteerism, leadership, and skill development among participants.

**Partnerships:** The College shall seek to establish partnerships with local NGOs, government agencies, and other stakeholders to maximize the impact of its outreach activities.

**Documentation and Reporting:** All programs must be documented, including objectives, activities, participants, and outcomes. Regular reports shall be submitted to the Extension and Outreach Committee.



Extension programmes come under two categories:

### **28.3. ACADEMIC EXTENSION PROGRAMMES**

Students and /or teachers conduct academic oriented programmes in other institutes within or outside the campus. These programmes in addition to sharing of knowledge and talents enable students to face an audience with confidence and enhance their communication skills.

### **28.4. SOCIAL EXTENSION PROGRAMMES**

Students and/or teachers visiting and supporting orphanages, old age homes, extending financial support to medical treatments and providing food to needy. These programmes are designed to inculcate the habit of caring, sharing and loving lesser privileged sections of the society.

Outreach programmes are tailored for personality development of the students. Students are taken out to other institutes offering this programme. These programmes help the students to go beyond academics enabling them to build up a broader mindset and confident inner self.

### **28.5. GUIDELINES RELATED TO EXTENSION PROGRAMMES**

#### **28.5.1. Academic Extension Programmes**

- Students and /or teachers visit other institutions within or outside the campus to conduct programmes that are academically enriching to students of those institutes.
- The programmes include talk, demonstrations, exhibitions and training activities.
- Class incharge is assigned with the task of identifying institutions where these extension programmes can be conducted.



- Class incharge should plan the programme in consultation with the concerned Head of the Department and the Principal.
- Class incharge should obtain prior consent from the authorities of the institution to be visited.
- Proper intimation should be given to students and parents at least 10 days prior to the conduct of the programme.
- All expenses related to this programme should be borne by the students.
- Class incharge will select students to participate in this programme, based on their potential and talent in consultation with the Head of the Department.
- Participation in outreach programmes is not mandatory

#### **28.5.2. SOCIAL EXTENSION PROGRAMMES**

- Extension programmes are meant for charity work
- Students are encouraged to contribute towards charity.
- Class incharge is assigned with the task of identifying institutions (namely an orphanage/old age home) in need of support.
- Class incharge should plan the programme in consultation with the concerned Head of the Department and the Principal.
- Students may also contribute provisions and non-perishable items.
- Class incharge should obtain prior consent from the authorities of the institution to be visited.
- Class incharge or a delegated staff member should stay with students during the course of the programme.



- If girl students are participating, a lady teacher will be assigned to be with them.
- At the time of visit students hand over money or essential items collected.
- Students may interact with the inmates to express their concern and affection.
- Students can present cultural programmes to make the inmates joyful.
- Class leaders are assigned responsibilities of collecting money and essential items.
- Proper intimation should be given to the students and parents at least 10 days prior to the conduct of the programme.
- Participation in outreach programmes is not mandatory.

